

# INSTRUCTIONS TO AUTHORS

## Ninth Asia-Pacific Conference on FRP in Structures (APFIS 2024)

Adelaide, Australia  
8-11 December 2024

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- Submission of papers for review: email an MS word version (ie .doc or .docx) to [apfis2024@adelaide.edu.au](mailto:apfis2024@adelaide.edu.au) and indicate one of the “Key Topics <https://set.adelaide.edu.au/apfis2024#about-the-conference>” which aligned most with your paper in the body text of the email.
  - Submission of camera-ready papers: email both a PDF version and MS word version (ie .doc or .docx) to [apfis2024@adelaide.edu.au](mailto:apfis2024@adelaide.edu.au)
  - Each abstract is assigned its own unique Paper Identification Number (herein Paper ID). Please ensure to include the Paper ID in all correspondence. Contact [apfis2024@adelaide.edu.au](mailto:apfis2024@adelaide.edu.au) to retrieve an unknown/lost Paper ID.
  - Please use the following convention to label the names of files containing papers submitted for review:  
APFIS2024-{paper ID number}-Review.doc  
e.g. APFIS2024-101-Review.doc
  - Please use the following convention to label the names of files containing camera-ready papers:  
APFIS2024-{paper ID number}-CameraReady.doc  
e.g. APFIS2024-101-CameraReady.doc
  - Initial review submissions to arrive no later than the deadline as posted on the conference website: <https://set.adelaide.edu.au/apfis2024#key-dates>
  - Revised (camera-ready) submissions to arrive no later than the deadline as posted on the conference website: <https://set.adelaide.edu.au/apfis2024#key-dates>
  - The paper template can be found on the conference website: <https://set.adelaide.edu.au/apfis2024#submission-details>
  - Each paper is to be accompanied by a completed Copyright and Licence Agreement form that can be found on the conference website: <https://set.adelaide.edu.au/apfis2024#submission-details>
  - All enquiries should be addressed to:  
Conference Secretariat  
Email: [apfis2024@adelaide.edu.au](mailto:apfis2024@adelaide.edu.au)
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## SAMPLE PAPER

- Authors are to write their paper directly on the *APFIS2024-PaperTemplate* file that can be downloaded from the conference website:  
<https://set.adelaide.edu.au/apfis2024#submission-details>
- Authors are requested to strictly adhere to the Sample Paper Template and the following comments. Papers will be returned for correction if they are non-compliant.

## MARGINS

Set the paper size to A4 and set all margins to 2.5 cm.

## FONTS

Type of text	Font type	Font Size
Paper title	Arial, bold and full capitals	13
All other text and blank lines	Times New Roman	11

## LENGTHS OF PAPERS

Paper type	Keynote Submissions	General Submissions
Length of paper (pages)	6	4

## POSITIONING OF PAPER TITLE, AUTHOR NAMES AND AFFILIATIONS

- Paper title to be centred; leave three blank lines (at 11 point setting) before paper title.
- Leave two blank lines between the paper title and author names.
- Authors names (in bold) to be written next to each other and centred.
- Leave one blank line between author(s) name(s) and affiliation(s).
- Numbered superscripts are to be used to match the author with the affiliation. Affiliations are to be centred.
- Provide email addresses of all authors following last listed affiliation.
- Indicate the corresponding author with an asterix beside their name (e.g. Smith\*) and write (\* Corresponding Author) after the email address at the end of the affiliation(s) section.
- Leave two blank lines between the affiliation(s) section and the abstract.

## OTHER POSITIONING REQUIREMENTS

- Single line spacing.
- Leave one blank line before all main section headings (e.g. Introduction, Methodology, Results, Conclusions).
- Leave one blank line before and after each table and figure.

## ABSTRACT

- The first section of the paper should be a single-paragraph abstract outlining the aims, scope and conclusions of the paper.
- Limit Abstracts to 200 words.
- Abstracts are not to contain references to figures, tables and references.

## **KEYWORDS**

A keyword section should immediately follow the abstract section. List a minimum of 4 to a maximum of 8 keywords separated by commas and ending with a full stop. Only the first keyword is to commence with a capital (unless the keyword starts with an acronym).

## **SECTION HEADINGS (INCLUDING ‘ABSTRACT’ AND ‘KEYWORDS’)**

- Main section headings should be in bold and full capitals.
- Secondary headings should be in bold. Use upper and lower case letters.
- Tertiary headings, if required, should be in italics, starting with an upper case letter.

## **PARAGRAPHING**

- Use single column format only; paragraphs are not to have any indents.
- Text should be left and right justified, providing a vertical margin on both sides of the page.
- Paragraphs are to be separated by a blank line.

## **TABLES**

- Tables are to be centred, with the caption given above the table.
- All tables are to be referred to as “Table 1”, “Tables 2 and 3”, “Tables 4-6” and so on in the text of the paper. All tables must be quoted in the text.
- Unless unavoidable, do not have a table spread over two or more pages.
- Try to position tables near to where they are cited in the text. Do not list tables at the end of paper.

## **ILLUSTRATIONS/FIGURES**

- Illustrations/figures are to be centred, with the caption given below the figure.
- All illustrations are to be referred to as “Figure 1”, “Figures 2 and 3”, “Figures 3-6” and so on in the text of the paper. All figures must be quoted in the text.
- Unless unavoidable, do not have a figure spread over two or more pages.
- Try to position figures near to where they are cited in the text. Do not list figures at the end of the paper.

## **EQUATIONS**

- Equations are to be centred.
- The equation reference number is to be right justified.
- All equations must be referred to in the text as Eq. 1, Eqs. 2 and 3, Eqs. 4-6 and so on.

## REFERENCES

References to published work should be referred to in the text by the last name(s) of author(s) followed by the year of publication in parentheses. For example, one may write “Smith et al. (1996) referred to several existing studies (Chen 1990, 1991, 1992a, 1992b; Ko et al. 1992; Zhu and Ko 1995)...” or “More information can be found in Teng et al. (2002).” The references should be grouped at the end of the paper in alphabetical order of the last name of the first author in the following style:

- Al-Mahaidi, R., Smith, S.T., Bai, Y. and Zhao, X.L. (Eds.) (2013) *Proceedings (USB), Fourth Asia-Pacific Conference on FRP in Structures, APFIS 2013*, Melbourne, Australia, 11-13 December 2013.
- Kalfat, R., Al-Mahaidi, R. and Smith, S.T. (2013) “Anchorage devices used to improve the performance of concrete structures retrofitted with FRP composites: A-state-of-the-art review”, *Journal of Composites for Construction*, ASCE, Vol. 17, No. 1, pp. 14-33.
- Smith, S.T. and Zhang, H.W. (2012) “Anchorage of FRP-to-concrete bonds with dry and impregnated FRP anchors”, *Proceedings (CD-Rom), Sixth International Conference on Advanced Composite Materials in Bridges and Structures, ACMBS-VI*, Kingston, Canada, 22-25 May 2012.
- Teng, J.G., Chen, J.F., Smith, S.T. and Lam, L. (2002) *FRP-Strengthened RC Structures*, John Wiley & Sons, West Sussex, U.K.
- Teng, J.G., Smith, S.T. and Chen, J.F. (2008) “Flexural strengthening of reinforced concrete (RC) beams with fiber reinforced polymer (FRP) composites”, Chapter 4, *Strengthening and Rehabilitation of Civil Infrastructures using Fibre-Reinforced Polymer (FRP) Composites*, Hollaway, L.C. and Teng, J.G. (Eds.), Woodhead Publishing Limited, Cambridge, U.K., pp. 112-140.
- Zhang, H.W. (2013) *Influence of FRP Anchors on FRP-to-Concrete Bonded Interfaces*, Doctor of Philosophy Dissertation, The University of Hong Kong, China.

## OTHER REQUIREMENTS

For any aspects not covered in this document, please refer to the attached *APFIS2024-PaperTemplate*. Enquiries can be directed to [apfis2024@adelaide.edu.au](mailto:apfis2024@adelaide.edu.au)